

## Notice about teaching lessons in the third year of Reiwa

March 11, 2021 (Reiwa 3)

President of Tsuru University, Hidenori Fujita

We have been utilizing both online and face-to-face class in order to prevent the spread of COVID-19, while securing fulfilling opportunities for learning during the second year of Reiwa. Thanks to the effort of students and university staff, no campus infections have been reported and we have been able to maintain a safe learning environment. However, it cannot be denied that, due to these restrictions and the reduction of face-to-face activities including extracurricular activities, students have had fewer opportunities to make new friends and improve themselves through the experience of positive pressures.

Therefore, we will follow “Activity Guideline” Level 1.5 for the third year of Reiwa. This means ① lessons are essentially carried out face-to-face with the utmost consideration to prevent the spread of infection and ② liberal arts subjects in which large numbers of students are expected will be carried out on-demand so that we can avoid crowding, in line with “Guidelines for teaching classes in the third year of Reiwa” below. Matters such as underlying medical problems students/teachers have and the need to carry out teacher teaching activities will also be taken into account. As a result, some online classes may also be carried out as necessary.

It is hoped that we will be able to continue to provide a fulfilling learning environment and lead a safe and secure campus life. I sincerely hope that students and university staff will take part in these efforts to make this wish come true.

### (1) Guidelines for teaching classes in the third year of Reiwa.

In the first semester which begins from April, we will follow Activity Guideline level 1.5. However, how you teach may be subject to change, depending on future infection status and changes in the broader social situation.

1. Classes will be taught face-to-face except for those mentioned below. In face-to-face classes, measures should be taken to prevent the spread of infection and prepare classrooms which can accommodate all of the participants.
2. Certain liberal arts subjects in which large numbers of students are expected, will be taught on-demand. See below for the list of these subjects.

[On-demand classes]

Introduction to Gender Studies・Gender Studies I ～IV・Nature and Life・World and Myself・People and Society・History and Culture I ～VIII and X・Issues of Modern Society I ～IX

3. Video content should be uploaded by the time the class is scheduled to begin. Further details regarding on-demand class will be announced separately.

4. If it is possible to prepare a classroom which can accommodate all attendants, the class may switch from on-demand class to face-to-face class even in the middle of the semester.

5. Face-to-face classes may be combined with online classes.

\* We will combine face-to-face classes and online classes, or teach classes on-demand, in case students are unable to attend lessons because of health concerns or because of teaching practice.

\* If you are planning to offer a limited number of online lessons in order to prevent the spread of infection, please inform the Office of Student affairs (学生課教務担当) of the date you are to give class.

6. A stock of laptops (camera and microphone attached) and microphones is available. If you need to use them, please talk to the Office of Student affairs.

7 As for information on how to teach online classes, please refer to a dedicated website for COVID-19 “material for teaching aids” on the university website.

Material for Teaching Aids (教材作成の参考資料)

<https://portal.tsuru.ac.jp/staff/Shared%20Documents/コロナ対策ホームページ/oshirase.html>

Also if you have difficulty teaching face-to-face classes due to your own health concerns, please provide certification from a doctor and contact the Health Center.

In case Activity Guidelines switch to level 2 due to future infection status and the broader social situation, classes will be taught mainly online. We will inform you separately of which classes will be face-to-face in level 2.

(2) Measures to prevent the spread of COVID-19 when teaching classes

When teaching classes, please act in line with the items mentioned below.

- Measure your body temperature every morning. If it is higher than your normal body temperature by 1 degree or more, or you feel unwell, please refrain from coming to the university. Also record your health condition and attendance status on the “Behavior Record”.

- If you suspect that you have contracted the disease or have had close contact with an infected person, please refrain from coming to the university and contact the Health Center immediately.

- Make sure to wash your hands before and after classes. Also use hand sanitizers before and after classes to sterilize your hands. These can be found in entrances to buildings and corridors.

- Upon your arrival, measure your body temperature using a thermometer positioned in the entrance to each building. If, by any chance, your body temperature is judged to be abnormal, avoid contact with other people as much as possible, and contact the Health Center immediately.

- Please wear a mask while on campus and keep a distance of over one meter when you talk to people.

- Students will be seated according to seating arrangements determined in advance. Use of more seats is not allowed. Care has been taken to secure enough space for preventing the spread of infection. If you do move chairs, do so with consideration to prevent infection and put them back where they were after class.

- Please maintain good ventilation in classrooms at all times, opening windows and doors that are diagonally opposite each other and keeping fans running.

- Teachers’ desks are equipped with acrylic partitions in order to prevent the spread of infectious droplets.

- Be sure to let students leave the classroom by the time the bell rings in order to avoid crowded spaces and close contact during recess.

- When you eat on campus, please maintain social distance. Keep chatting to a minimum when you are not wearing a mask.

- Community spaces such as classrooms, hallways, bathrooms etc. get cleaned and washed every day by the university.

Please take thorough measures such as taking your body temperature, managing your health every day, keeping records of your behavior, washing and sanitizing your hands, and wearing masks during the spring break period before classes start. Also avoid the 3Cs (Closed spaces, Crowded places, close Contact settings) in

order to prevent the spread of infection. Thank you for your cooperation in securing an environment in which lessons can be taught safely.